

# AV Requirements Computer, Projects and Displays

Jimmy provides his own Apple MacBook Pro 13" running macOS Monterey v 12.7.5

Below is a checklist that will ensure the best audience experience of Jimmy's program. Please share this list with your Meeting Planner and AV Contact Person. If you encounter a challenge with any of the following requests, please contact us right away so that we can fix it in advance of your program.

## **Microphone**

The Client will provide the room setup and necessary audiovisual equipment including a wireless, lavalier microphone.

## **AV Test / Soundcheck**

The Speaker and Client will meet at least **60** minutes prior to the Event for an A/V and soundcheck, unless mutually agreed otherwise.

During the sound check, the Speaker will also meet with the person introducing him. Speaker's introduction has been provided for the Client.

## **No Podium**

During the presentation, all podiums, chairs, stools, stands, etc. should be moved to either side of the stage. The Speaker does not use a podium during the presentation, other than to hold his laptop, if required by stage setup.

## **Eating during event**

If the presentation is being held during a meal, it is preferable that food consumption is over and that all dishes are cleared prior the presentation.

## **Front of room**

Jimmy's programs are very interactive and engaging, please try to fill the seats in the front of the room for energy.